

Ref. No. IMIRC/LAW/2024/1993

Date 04.10.25/2025

Minutes of Meeting

Grievance Redressal Committee (GRC)

Circular

The Grievance Redressal Committee Meeting will be held on 30 July 2021 at Principal cabin at 2:00 p.m.

Principal

Date: 30/07/2021

Time: 02:00 P.M.

Venue: Principal Cabin

Attendance:

Sr. No.	Name	Designation	Status
01.	Mrs.Aradhana Singh	Secretary	Society
02.	Miss. Arundhati Banerjee	Assistant Professor	Coordinator
03.	Mr. Gaurav Sharma	Assistant Professor	Member
04.	Mr. Manoj Kumar	Admin Head	Member
05.	Miss. Kanika Sharma	Assistant Professor	Member
06.	Mrs. Tabassum	Ngo	Member
07.	Raj Kumar	Student	Member
08.	Rashmi Raj	Student	Member

Agenda:

1. Discussion on pending grievances
2. Review of new grievances received
3. Resolution of grievances



Proceedings:

1. The Chairperson welcomed the members and briefly explained the agenda.
2. The committee reviewed grievances from the previous meeting.
3. After discussion, the committee resolved grievances and recommended actions.

Action Taken

1. Grievance No. 001: The committee recommended to online Class organize due to physical attendance due to Covid.
2. Grievance No. 002: The committee suggested counselling for the student and faculty member for Covid-19 restriction.
3. Grievance No. 003: The committee directed the administration to arrange the mask and sanitizer for the faculty and Students.

Next Meeting: as per the Grievances Meeting will be call. Next Meeting call End of the Session.

Conclusion:

The meeting concluded at 3:00 p.m. The Chairperson thanked the members for their participation.

Signature:

Dr.Sandeep Kulshrestha

Principal

