

Ref. No. IMIRC/Law/2024/1992

Date: 01/5/2025

Office Order

As per the Notification of UGC IMIRC College of Law Bhaina Gardmuteshawar Hapur U.P Grievance Redressal Committee for students and staff has been constituted the Internal Complaint/ Women's Grievance Redressal / Women Development Committee/ Students and Staff Sexual Harassment Prevention Committee/ Anti Sexual Harassment Committee. The committee shall deal with the complaints from the students, teaching staff, non- teaching staff, parent, interested party, etc.

OBJECTIVES OF THE COMMITTEE:

1. To support those students who have been deprived of the services offered by the college, for which he/she is entitled to.
2. To make officials of the college responsive, accountable and courteous in dealing with the students.
3. To ensure effective solution to the students' grievances with an impartial and fair approach.

Sr. No.	Name	Designation	Status
01.	Mrs. Aradhana Singh	Secretary	Society
02.	Miss. Arundhati Banerjee	Assistant Professor	Coordinator
03.	Miss. Kanika Sharma	Assistant Professor	Member
04.	Mr. Gaurav Sharma	Assistant Professor	Member
05.	Mr. Manoj Kumar	Admin Head	Member
06.	Mrs. Tabassum	Ngo	Member
07.	Dr. Naveen Kumar	Assistant Professor	Member
08.	Bharti Singh	Student	Member
09.	Kalimuddin	Student	Member

All concerned are requested to take note of above and approach the chairperson / any of member(s) of the committee about the grievance, if any, in writing.

Principal

Ref. No. IMIRC/Law/2024/1993

Date 07.10.2025

Minutes of Meeting Grievance Redressal Committee (GRC)

Circular

The Grievance Redressal Committee Meeting will be held on 30 July 2021 at Principal cabin at 2:00 p.m.

Principal

Date: 30/07/2021

Time: 02:00 P.M.

Venue: Principal Cabin

Attendance:

Sr. No.	Name	Designation	Status
01.	Mrs. Aradhana Singh	Secretary	Society
02.	Miss. Arundhati Banerjee	Assistant Professor	Coordinator
03.	Mr. Gaurav Sharma	Assistant Professor	Member
04.	Mr. Manoj Kumar	Admin Head	Member
05.	Miss. Kanika Sharma	Assistant Professor	Member
06.	Mrs. Tabassum	Ngo	Member
07.	Raj Kumar	Student	Member
08.	Rashmi Raj	Student	Member

Agenda:

1. Discussion on pending grievances
2. Review of new grievances received
3. Resolution of grievances



Proceedings:

1. The Chairperson welcomed the members and briefly explained the agenda.
2. The committee reviewed grievances from the previous meeting.
3. After discussion, the committee resolved grievances and recommended actions.

Action Taken

1. Grievance No. 001: The committee recommended to online Class organize due to physical attendance due to Covid.
2. Grievance No. 002: The committee suggested counselling for the student and faculty member for Covid-19 restriction.
3. Grievance No. 003: The committee directed the administration to arrange the mask and sanitizer for the faculty and Students.

Next Meeting: as per the Grievances Meeting will be call. Next Meeting call End of the Session.

Conclusion:

The meeting concluded at 3:00 p.m. The Chairperson thanked the members for their participation.

Signature:

Dr.Sandeep Kulshrestha

Principal



Ref. No. IMIRC/Caw/2024/1494

Date 01/5/2025

Minutes of Meeting Grievance Redressal Committee (GRC)

Circular

The Grievance Redressal Committee Meeting will be held on 17 July 2022 at Principal cabin at 2:00 p.m.

Principal

Date: 17/07/2022

Time: 02:00 P.M.

Venue: Principal Cabin

Attendance:

Sr. No.	Name	Designation	Status
01.	Mrs. Aradhana Singh	Secretary	Society
02.	Miss. Arundhati Banerjee	Assistant Professor	Coordinator
03.	Miss. Kanika Sharma	Assistant Professor	Member
04.	Mr. Gaurav Sharma	Assistant Professor	Member
05.	Mr. Manoj Kumar	Admin Head	Member
06.	Mrs. Tabassum	Ngo	Member
07.	Ravi Kumar	Student	Member
08.	Geeta Singh	Student	Member

Agenda:

1. Discussion on pending grievances
2. Review of new grievances received
3. Resolution of grievances



Proceedings:

1. The Chairperson welcomed the members and briefly explained the agenda.
2. The committee reviewed 3 pending grievances from the previous meeting.
3. After discussion, the committee resolved 3 grievances and recommended actions.

Action Taken

1. Grievance No. 001: The committee recommended to fill the scholarship form at upscholarship
2. Grievance No. 002: The committee suggested counselling for the student and faculty member involved.
3. Grievance No. 003: The committee directed the administration to repair the furniture.

Next Meeting: as per the Grievances Meeting will be call. Next Meeting call End of the Session.

Conclusion:

The meeting concluded at 3:00 p.m. The Chairperson thanked the members for their participation.

Signature:

Dr.Sandeep Kulshrestha

Principal



Ref. No. IMIRC/LAW/2024/1995

Date 07/15/2025

Minutes of Meeting Grievance Redressal Committee (GRC)

Circular

The Grievance Redressal Committee Meeting will be held on 26 July 2023 at Principal cabin at 2:00 p.m.

Principal

Date: 26/07/2023

Time: 02:00 P.M.

Venue: Principal Cabin

Attendance:

Sr. No.	Name	Designation	Status
01.	Mrs. Aradhana Singh	Secretary	Society
02.	Miss. Arundhati Banerjee	Assistant Professor	Coordinator
03.	Miss. Kanika Sharma	Assistant Professor	Member
04.	Mr. Gaurav Sharma	Assistant Professor	Member
05.	Mr. Manoj Kumar	Admin Head	Member
06.	Mrs. Tabassum	Ngo	Member
07.	Ravi Kumar	Student	Member
08.	Geeta Singh	Student	Member

Agenda:

1. Discussion on pending grievances
2. Review of new grievances received
3. Resolution of grievances



Proceedings:

1. The Chairperson welcomed the members and briefly explained the agenda.
2. The committee reviewed 5 pending grievances from the previous meeting.
3. After discussion, the committee resolved 3 grievances and recommended actions.
4. 2 grievances were referred to the Disciplinary Committee.
5. The committee reviewed 2 new grievances received since the last meeting.
6. The committee decided to investigate the grievances and requested additional information.

Resolutions:

1. Grievance No. 001: The committee recommended reimbursement of examination fees to the student.
2. Grievance No. 002: The committee suggested counselling for the student and faculty member involved.
3. Grievance No. 003: The committee directed the administration to repair the infrastructure issue.

Action Items:

1. [Member Miss. Arundhati Banerjee] to investigate Grievance No. 004 and submit a report.
2. [Member Manoj Kumar] to coordinate with the administration for infrastructure repairs.
3. [Dr.Sandeep Kulshrestha Chairperson's] to communicate the resolutions to the concerned parties.

Next Meeting: as per the Grievances Meeting will be call. Next Meeting call End of the Session.

Conclusion:

The meeting concluded at 3:00 p.m. The Chairperson thanked the members for their participation.

Signature:

Dr.Sandeep Kulshrestha

Principal

